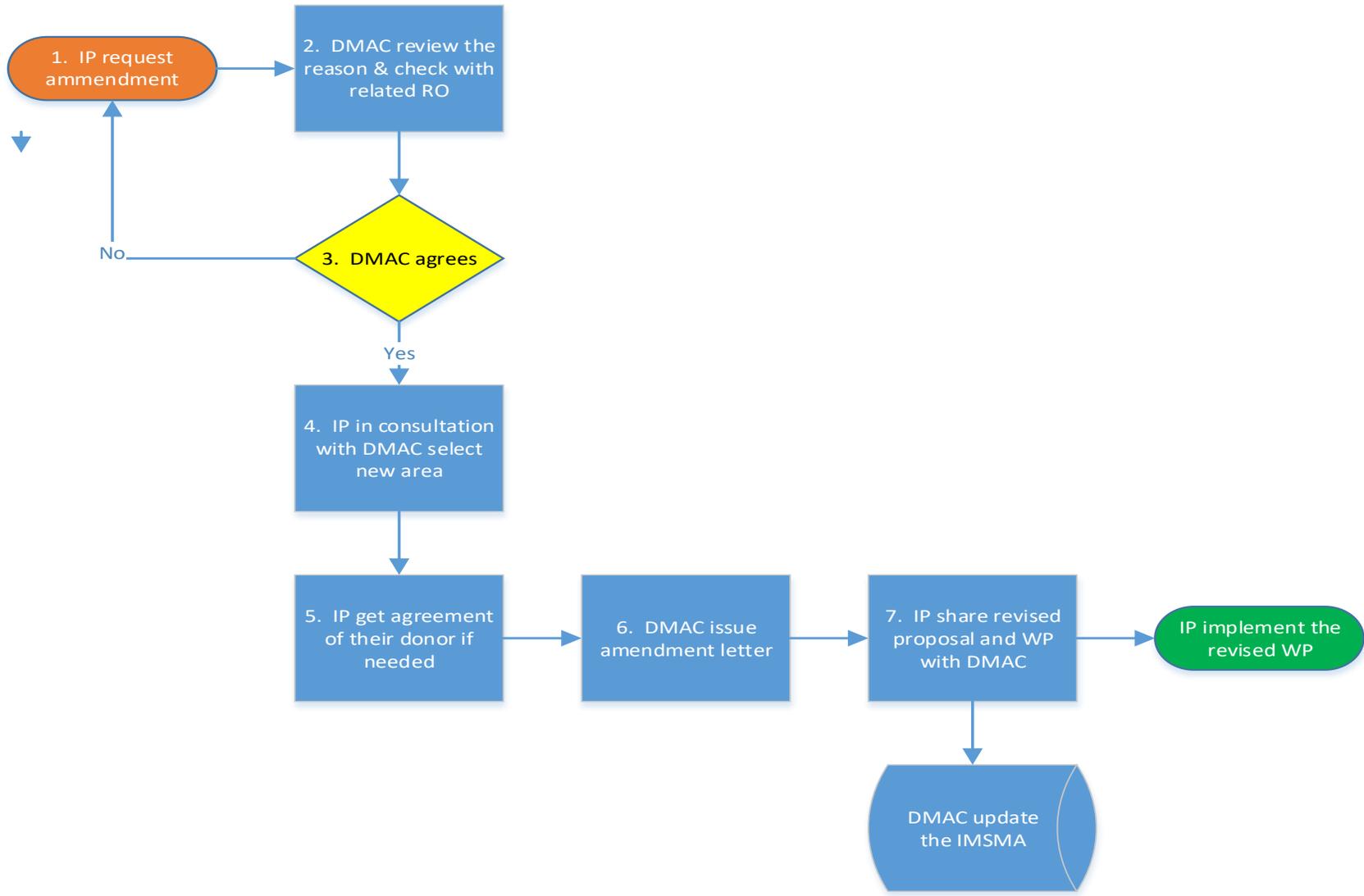


# Process Map for Amendment into Mine Action Projects



## Procurement Process Flow Chart

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### Standard Working Procedures (SWP)

- Step 1. IPs propose amendment into their planned/ongoing projects such as changes in security, conflict in area, dis-agreement of locals, request of local communities, cancellation, reduction or early completion of the project target and so on.
- Step 2. DMAC review the situation case by case and check with the DMAC related RO to get further information.
- Step 3. DMAC after review decides If the request is not valid get back to the IP, and if the request is valid, move to the next step in below.
- Step 4. Once DMAC agrees with the change, then for selection of new hazard or EORE target community, the IP in consultation with related DMAC RO select another like for like hazard considering its impact, priority, accessibility etc. Or, if the required target not exist at the same region, the IP in consultation with DMAC P&P dept select target area in other regions. This shall also be consulted with the related DMAC RO office where project need to move.
- Step 5. Once DMAC agrees with the change and the new target also identified, the related IP get agreement of their project donor if needed.
- Step 6. Once DMAC receive agreement of the related donor, then shall issue the amendment letter to IP, and at the same stage, update the IMSMA by adding and removing hazards/planned target.
- Step 7. IP shall share a copy of their revised proposal and work plan with DMAC after approval of their project donor, based on which the revised proposal/work plan will be used during external QA visits. And, IP implement the project using updated changes.

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